

**NORTHERN FELLS RURAL COMMUNITY
DEVELOPMENT GROUP
COMPANY LIMITED BY GUARANTEE
UNAUDITED FINANCIAL STATEMENTS
31 MARCH 2012**

Charity Number 1093814

SAINT AND CO
Chartered Accountants
4 Mason Court
Gillan Way
Penrith 40 Business Park
Penrith
Cumbria
CA11 9GR

NORTHERN FELLS RURAL COMMUNITY DEVELOPMENT GROUP COMPANY LIMITED BY GUARANTEE

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2012

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NORTHERN FELLS RURAL COMMUNITY DEVELOPMENT GROUP COMPANY LIMITED BY GUARANTEE

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS *(continued)*

Registered charity name	Northern Fells Rural Community Development Group
Charity number	1093814
Company registration number	4504085
Registered office	Millhouse Village Hall Millhouse Wigton Cumbria CA7 8HR
Trustees	Mr M Threlkeld Dr J Cox (Chairman) Mr D Bruin Mr G Gash Mr L Gleed Mr F Shaw Mr A Tyson (Retired 29 September 2011) Mr D Ward Mr K Bridges Mr W Smith Mrs C Johnson Mrs J Bush Mr P Huntington Mr R G Batey (Treasurer) Mrs J Stevenson Ms J Bland (Appointed 29 September 2011) (Vice Chair) Mr T Todd (Appointed 29 September 2011)
Secretary	Mrs D M Barraclough
Independent examiner	Andrew Liddle, for and on behalf of Saint & Co 4 Mason Court Gillan Way Penrith 40 Business Park Penrith Cumbria CA11 9GR
Bankers	Lloyds TSB Bank plc 6 Lowther Street Carlisle Cumbria CA3 8DB

NORTHERN FELS RURAL COMMUNITY DEVELOPMENT GROUP COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT

YEAR ENDED 31 MARCH 2012

The trustees, who are also directors for the purposes of company law, have pleasure in presenting their report and the unaudited financial statements of the charity for the year ended 31 March 2012.

REFERENCE AND ADMINISTRATIVE DETAILS

Reference and administrative details are shown in the schedule of members of the board and professional advisers on page 3 of the financial statements.

THE TRUSTEES

The trustees who served the charity during the period were as follows:

Mr M Threlkeld
Dr J Cox (Chairman)
Mr D Bruin
Mr G Gash
Mr L Gleed
Mr F Shaw
Mr A Tyson
Mr D Ward
Mr K Bridges
Mr W Smith
Mrs C Johnson
Mrs J Bush
Mr P Huntington
Mr R G Batey (Treasurer)
Mrs J Stevenson
Ms J Bland (Vice Chair)
Mr T Todd

Ms J Bland was appointed as a trustee on 29 September 2011.

Mr T Todd was appointed as a trustee on 29 September 2011.

Mr A Tyson retired as a trustee on 29 September 2011.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Legal status

The charity was incorporated on the 06 August 2002 and began its charitable activities on that date.

Governing Document

The charity is governed by its memorandum and articles of association dated 06 August 2002 and amended 27 September 2006.

NORTHERN FELS RURAL COMMUNITY DEVELOPMENT GROUP COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2012

ORGANISATION

The management of the group is entrusted to the committee, which consists of the officers, namely Chairman, Vice-Chairman and Treasurer and up to twelve other members plus co-opted members. The committee meets no less than four times per year.

All officers and committee members are members of the group. Each of the Parish Councils of the seven parishes of Ireby with Uldale, Boltons, Westward & Rosley, Sebergham & Welton, Caldbeck, Castle Sowerby and Mungrisdale nominate a committee member at the Annual General Meeting who serves for the following year. Other officers and committee members are elected annually at the Annual General Meeting.

The committee has powers to do all things necessary and desirable in pursuit of the objects of the group.

Induction and training of Trustees is undertaken in meetings with new trustees and the Group Co-ordinator explains policies and procedures and copies of the Good Governance Guide and Memorandum of Articles of Association are supplied.

Risk management

The trustees have examined the major strategic, business and operational risks which the charity faces and confirms that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

Membership

There are currently 177 individual members of the Northern Fells Group and 86 family members. Membership costs £5 per annum or £15 for a family (reviewed annually) and is open to anyone living within the Northern Fells Area or wishing to support the aims of the Northern Fells Group. We have increased awareness of our membership through local events and will continue to promote ownership of our group via this medium and "word of mouth".

OBJECTIVES AND ACTIVITIES

Summary of the objects as set out in the governing document

The Northern Fells Rural Community Development Group promotes the benefit of the inhabitants of the parishes of Ireby with Uldale, Boltons, Westward and Rosley, Sebergham and Welton, Caldbeck, Castle Sowerby and Mungrisdale in the County of Cumbria without distinction of age, gender, sexual orientation, disability or political, religious or other opinions by associating together with the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education, relieve poverty, sickness and distress and to provide facilities in the interests of social welfare and recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

NORTHERN FELS RURAL COMMUNITY DEVELOPMENT GROUP COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2012

Summary of the main activities in relation to these objects

The group runs the following services:

- Core administration, research, development and fundraising;
- The Lend a Hand Group provides neighbourly support to people who are ill or less able, and their carers and in association with the British Red Cross provides medical equipment on loan;
- The Benefits Awareness and Help with Forms Scheme assists the elderly, people with disabilities and people on low income;
- Youth Initiative runs a range of activities including cycling, music, arts and sport as well as networking with local, county and national youth schemes;
- The Minibus service provides a flexible, accessible door to door service for people of any age without their own transport, and group outings;
- The Village Agent project links people to our services and outside organisations with four agents working throughout the parishes
- In addition we organise parish based lunch groups, drop-in sessions and Tai-Chi for older people.

ACHIEVEMENTS AND PERFORMANCE

How our activities deliver public benefit

The Charity carries out a wide range of activities in pursuance of its charitable aims. The trustees consider that these activities, summarised below, provide many benefits and continue to look after the welfare of those who partake of the services provided within the seven parishes that make up the Northern Fells Group. The outcomes are shown below in the service co-ordinators' reports. The Group Co-ordinator reviews performance and objectives set for all services and reports to Trustees ensuring we are meeting the unmet needs of the residents in our community.

Review of achievements and performance in the year

Core Service

The Group has continued to promote membership and we have maintained our fundraising and trading activities. During this year we changed the responsibilities of the Group Co-ordinator and introduced a separate Fundraising Co-ordinator to take on the fundraising and trading activities of the group. This was taken up by Sue Clarke on December 1st 2011. Diane Barraclough joined us in November 2011 dealing with the administration and management of the group as Group Co-ordinator. Diane has been extensively working on the membership database and ensuring we could claim all gift aid due. Also Doreen Gleed our able Lend a Hand co-ordinator, after ten years loyal service, retired and Gail Dewis ably took up the baton in January 2012. A second calendar was produced this year involving local businesses once again together with a community photo competition. Our 3rd photographic competition for 2013 calendar was launched in March 2012 with the subject being "Water". We continued to sell our blank cards introducing a few new ones and they were very favourably received. We have been supported once again by Cumbria County Council, Allerdale and Eden Neighbourhood Forums, Cumbria Community Foundation, CN Group, Hesketh Brewery Fund, Caldbeck Surgery Charitable Fund, Lloyds TSB, Northern Rock and our local seven Parish Councils. This year Steadmans and Francis C Scott Trust have given us support for our newsletter and youth activities. Our newsletter this year took on a new format with our trustee Len Gleed as editor. He has taken over from Antoinette Ward who has been our sole editor since its inception. Our latest achievement to date has been to obtain funding from The Big Lottery, advised at the end March 2012, allowing us to continue the Village Agent Project for a further three years from September 2012 when they will take over from Fells & Dales RDPE as main funder.

NORTHERN FELLS RURAL COMMUNITY DEVELOPMENT GROUP COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2012

The Mosedale Meeting House Coffee Shop was open again from July – September Thursday – Sunday as an excellent fundraising activity for all Northern Fells services, run entirely by over 60 volunteers, baking, making soup and running the coffee shop. We displayed work from local artists who very kindly donated a percentage of sales to the group funds. Without Antoinette Ward's tireless organisation and the dedication of our many volunteers we would not be able to keep this brilliant outlet alive. A thank you must be extended once again to the Mosedale Society of Friends (Quakers) for allowing us the use of their meeting house..

Diane joined Sue attending neighbourhood forums and funding fair in Carlisle and continues to liaise with all our coordinators increasing good communication within the group. Sue continues to ensure funders are updated with reports and news of our group activities and this year we have been accepted as honorary members of The Centre for Social Justice, just narrowly missing a money award. We are continually striving to network and improve awareness of the work we do for our rural parishes in the corridors of Government and beyond.

We are extremely grateful for everyone's support and express our thanks to all our generous funders including all the kind supporters of the group for their donations.

Funding for this service came from LloydsTSB, Northern Rock Foundation and Group Donations.

It would not be possible to offer our services without the work of our wonderful volunteers; the trustees and coordinators express their sincere thanks for all their dedication and continuous support.

Sue Clarke and Diane Barraclough

The Lend a Hand Group and Benefit Awareness

The number of volunteer visits during the period April 2011 to March 2012 in comparison to the previous year was as follows:

2011/12 TOTAL	HANDYMAN	PERSONAL/ DOMESTIC CARE	MEDICAL LOAN	2010/11 TOTAL	HANDYMAN	PERSONAL/ DOMESTIC CARE	MEDICAL LOAN
366	113	212	41	399	97	265	37

Although the total number of visits has decreased the number of individuals helped has actually increased by 3. The only section to reduce is the personal/domestic care section. The number of individuals helped totalled 59, with the split over the parishes remaining almost the same as the previous year. The numbers for each parish are as follows:

2011/12			
Boltons	4	Mungrisdale	6
Caldbeck	15	Sebergham/Welton	7
Castle Sowerby	3	Westward/Rosley	7
Ireby/Uldale	17		

The handymen turn their hands to a wide variety of tasks including fixing handrails and curtain tracks to gardening. Obviously during the summer months gardening requests vastly increase. During this period additional volunteers would improve things as demand outweighs supply. A list of local self-employed gardeners has been compiled to give to clients after Lend a Hand has provided their level of gardening maintenance.

NORTHERN FELS RURAL COMMUNITY DEVELOPMENT GROUP COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2012

The personal/domestic volunteers help with tasks such as dog walking, foot care and checking on vulnerable people during the winter months. The link with the British Red Cross continues, with four of the volunteers recently receiving the Dunant Award for their assistance during the Cockermouth floods. The Red Cross are to provide Save a Life training to all Lend a Hand volunteers who would like it.

The demand for the medical loan service, which is run by our volunteer Doreen Gleed, continues to grow. During the year additional pieces of equipment have been donated, which means that a large supply is now readily available.

The Tai Chi exercise class has an average of 8 attenders which is less than last year. After the summer break in August, the class will be promoted and will be extended to a wider age group to assist people with illnesses such as arthritis.

Lend a Hand volunteers continue to help at the Millhouse Drop In and Mosedale Tearoom during the summer months. They have also helped deliver the Northern Fells newsletter.

The total number of volunteers is currently 23; 2 have resigned and 3 new volunteers have been recruited. A monthly newsletter has been introduced to keep all volunteers up to date.

A big thank you goes out to all the volunteers who make this valuable service the success it is today. The aim for the coordinator for the coming year is to increase awareness to enable the number of volunteers to increase to 26 and the number of visits to increase to 400.

Funding for this service came from:- Northern Rock Foundation, Cumbria Community Foundation - Winter Warmth Project and Group Donations.

Gail Dewis – Lend a Hand Co-ordinator

The Benefits Awareness (and help with forms) **Scheme** is part of the Lend a Hand Group's activities.

31 residents used the Benefits Awareness service this year. Of the 31 people contacting the service, 22 were aged over 60 years and 2 were aged between 15 and 18 years. 14 people were assisted with claim forms, a number with two or more claim forms, and 17 people were given other information, referred to other agencies or assisted with letters or telephone calls to sort out a variety of concerns. I made 40 home visits to the 31 clients over the year and helped them via email and telephone calls as well.

£42,490.44p per annum in benefits was awarded to the 14 residents who were helped with specific benefit claims between the beginning of April 2011 and the end of March 2012.

Information and assistance was given with a wide variety of concerns and referrals made to a number of different organisations. Benefit claims included disability benefits such as disability living allowance and attendance allowance, working tax credit, pension credit, council tax benefit, housing benefit, bereavement benefits, income support and employment support allowance. People also wanted help with housing information and applications, blue badges for disabled drivers and passengers, information about increasing independence in the home when disability complicates life, information about funding for social care, and help available for carers. Some of the referrals I made were to our own Northern Fells services – the Village Agents, the Minibus, the Lend a Hand Group, Lunch Groups and the Drop In at Millhouse. Others were to the District Nurses, to Age Concern, to Social Services,

Assistance was given with the Northern Fells Newsletter, January 2012 publication.

NORTHERN FELS RURAL COMMUNITY DEVELOPMENT GROUP COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2012

In February 2012 I attended two very useful courses at the Child Poverty Action Group HQ in London. The courses related to general updating of information regarding current benefit changes, and to the new Universal Credit.

The Benefits Awareness service has continued to be advertised from time to time in the parish newsletters, and is advertised in the Northern Fells Services and Organisations booklet. The local GPs and the District and Practice Nurses refer patients to the service as does Doreen Glead, now succeeded by Gail Dewis, who run the main Lend a Hand services, and the Village Agents. The annual Newsletter lets people know about the service, and word of mouth remains one of the most valuable ways in which people find out about the help offered.

Antoinette Ward, Lend a Hand Group Benefits Scheme Worker.

The Minibus continued its much appreciated, flexible, accessible, door to door service for people of any age without their own transport.

The service now has twenty six regular voluntary drivers providing a 6 day a week service with help from another five drivers for the evening outings. One regular driver retired in February but two more daytime drivers and two evening drivers joined the voluntary team.

The minibus is established as a flexible service for people without their own transport and for those who need the disabled access. It also helps people during temporary periods of illness or disability and can take carers out to give them a break. The minibus takes people to both medically related appointments and social visits to friends, village activities, shopping etc. It brings teenagers home from school when they stay on for sport or musical activities and miss the school bus. It takes older people to lunch groups and the drop-in coffee morning at Millhouse. The service takes passengers out of the area to appointments or to public service connections for longer journeys.

The minibus has also been used to take young people to some of the Youth Activities organised by the Northern Fells Group in the Easter and Summer holidays.

In this accounting year the minibus carried 1,690 passengers travelling 14,454 miles (miles with passengers on board). There were fewer passengers in December despite this having been a milder winter, but since then it has been busy again and the minibus out and about every day.

In April Julia Trotter will join me as joint Transport Co-ordinator so that we can share the role. I am looking forward to working with Julia.

The passengers often express their gratitude to the voluntary drivers for their helpfulness and patience and I join them in that appreciation.

Funding for this service came from Caldbeck Surgery Charitable Fund, Hesket Newmarket Brewery, Trusthouse Charitable Foundation, our seven Parish Councils and Group Donations.

Carol Hickson, Transport Co-ordinator.

Youth Initiative

The Easter and Summer Activities Programmes were run very successfully by Debra Williams and comprised 8 and 22 activities respectively. The programmes catered for children aged from 6 to 16 living in the Northern Fells Group parishes. In the Easter Holiday Activities Programme, 161 of the 171 places on offer were filled. In the summer school holidays, 425 places were available, 348 bookings taken and 307 places filled by 92 children. The activities ranged from a variety of craft workshops, including felt making, t-shirt printing and mod roc sculpting to outdoor and sporting

NORTHERN FELS RURAL COMMUNITY DEVELOPMENT GROUP COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT (*continued*)

YEAR ENDED 31 MARCH 2012

activities. The children enjoyed a day of sailing and kayaking, rock climbing, archery and adventure cycling. The cricket, football, tennis coaching and 'An Afternoon with your dog' were very popular activities. New activities brought in this year were mosaic picture making, batik, street dancing, pony riding and stable care and a Caldbeck Fells mountain bike ride for the over-12's. We had help from parent volunteers, trustees and three young people who are going to help again next year.

A morning of fun was organised during term time for the 'Under 6' age group with Cheeky Charlie' at the Globe Hall in Ireby. The morning was well attended by children from the different playgroups of the Northern Fells area as well as the pre-schoolers and the youngest class from Ireby School and they all enjoyed the entertainment and face painting. I would like to thank Debra for all her hard work and all our volunteers for helping to supervise this year's activities.

Reverb - Unfortunately, the Summer Rock Music Workshop did not go ahead due to insufficient participants. It is planned to include a workshop day in next year's Easter and Summer programme. Funding for the activities came from Cumbria County Council, Allerdale Local Community 6 to 12 Youth Grant, The Hadfield Trust, The Joyce Wilkinson Trust and Northern Fells Group donations.

Diane Barraclough

Village Agent Initiative

Four Village Agents cover the seven Parishes of the Northern Fells Group.

Agents attend existing clubs/events/lunch groups/parish council meetings to promote the Service both formally and informally.

In November 2011 a survey was undertaken of the Village Agent project and a questionnaire sent to every resident in the Northern Fells area. A total of 1600 were distributed and 305 were returned. (19.1%) The total cost of the survey was covered by RDPE and matched funding.

In January 2012 an application was submitted to the Big Lottery for 3 years funding and this was approved in March 2012 and will start on 23rd September 2012. RDPE funding finishes on that date.

Agents have:

- Helped with individual issues such as Blue Badge applications, Bus passes, Utility bill issues, Benefit referrals, Cleaners, Bereavement support, Form filling, Warm Front referrals, Neighbourhood Watch information, Home Safety referrals, check up visits and referrals to existing Northern Fells Group Services and groups.
A total of 297 individual visits/contacts have been made
 - Arranged two "Happy and Active" days with a total of 40 people attending. Exercise, healthy eating, massage and information from various organisations was available.
 - Arranged "Affordable Warmth" sessions in our parishes with a representative from Allerdale Council. 31 residents took advantage of the information provided.
 - Arranged regular computer classes in Rosley with Wigton Adult Education.
 - Arranged two Food Safety Courses with 35 residents taking advantage of the free course which was supported by W.E.A.
 - Started a new Lunch Group at Millhouse Village Hall with a regular attendance of 25 plus.
 - Collected 33 electric blankets from residents in all areas for checking, with 25 being replaced free of charge due to being unsafe.
 - Organised weekly exercise classes at Millhouse with good attendance levels.
 - Arranged an "Apple Juice" project in October to collect waste apples. 240 bottles of apple juice were produced and an "Apple Day" held at Caldbeck Village Hall on 30.10.11.
 - Arranged an outing to Whinlatter Forest using the Northern Fells Mini Bus.
 - Arranged a library review at Uldale Lunch Club with a representative from Allerdale Council.
-

NORTHERN FELLS RURAL COMMUNITY DEVELOPMENT GROUP COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2012

- Arranged a talk and presentation on WILLS with a solicitor, 22 people attending.
- Organised a session in Ireby with Alison Marrs from “Six Steps to Employment”.
- Referred 5 people to “Ocean Youth Trust”.
- Set up Oil Syndicates in Caldbeck, Hesket, Rosley, Westward, Castle Sowerby, Mungrisdale, Welton and Sebergham. Supported an existing Oil Syndicate in Boltons/Ireby and Uldale
- Arranged a “Best Energy” event with Hellen Aitken from ACT with 12 people attending.
- Arranged an Art and Craft event at Millhouse, with local residents taking part. People across all age ranges have taken advantage of the Village Agent Service.
Number of individual visits/enquiries per Parish:
 - Westward and Rosley Parish - 86
 - Castle Sowerby and Mungrisdale Parishes. - 119
 - Bolton, Ireby and Uldale Parishes.- 24
 - Sebergham, Welton and Caldbeck Parishes. – 68
-

Grant Funding received from the following: Cumbria Fells and Dales (RDPE), The Nationwide Foundation, The Gurney Trust and The Joyce Wilkinson Trust.

Anne Burgess – Service Co-ordinator

FINANCIAL REVIEW

Policy on reserves

It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity to enable them to guard against shortfall, undertake projects and to take advantage of opportunities that present themselves. It is intended to build up the reserves.

Review of the financial position of the charity

The Group has a positive income balance from the activities undertaken this year.

However, the importance of Grant Income remains pivotal to the funding for the Group now and in future years.

Principal financial management policies adopted

A financial report in the form of a profit and loss statement is circulated to the committee prior to each quarterly meeting.

A verbal overview is given by the treasurer of the overall financial position of the group together with details of any major items of income and expenditure that have occurred in the previous 3 months.

Any potential large business / operational expenditure or risk is discussed and agreed by the committee prior to any implementation.

An annual review is held with the independent examiner prior to the issue of the financial statements.

Principal funding sources and how expenditure in the year under review has supported the key objectives of the charity

The Group has been funded through a mixture of earned income, donations and membership from its local communities. Grants have been awarded from funds supporting rural communities and sustainable development or from those that support care for the elderly and disadvantaged. The Minibus, Lend a Hand (incorporating the Benefit Awareness Scheme), Youth Initiative and Village Agents will continue to provide much needed services to those members of the Northern Fells Community who face exclusion because of ill health, disability, lack of transport or low incomes.

NORTHERN FELLS RURAL COMMUNITY DEVELOPMENT GROUP COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2012

Funders

Cumbria Community Foundation
Lloyds TSB Foundation for England and Wales
The Northern Rock Foundation
Cumbria County Council - Community Transport
Cumbria Fells & Dales RDPE
Caldbeck Surgery Charitable Fund
Allerdale and Eden Neighbourhood Forums - Cumbria CC
The Joyce Wilkinson Trust
Francis C Scott Trust
Hesket Newmarket Brewery Fund
The Gurney Charitable Trust
The Hadfield Charitable Trust
The Nationwide Foundation
The Trusthouse Charitable Foundation
Boltons, Caldbeck, Castle Sowerby, Ireby with Uldale, Mungrisdale, Sebergham & Welton and Westward & Rosley Parish Councils
Voluntary Donations and contributions from Steadmans and CN Group.

PLANS FOR FUTURE PERIODS

The trustees plan to continue all services and build a reserve of money to enable the Group to respond with help to identified areas of need.

RESPONSIBILITIES OF THE TRUSTEES

The trustees (who are also the directors of Northern Fells Rural Community Development Group for the purposes of company law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the income and expenditure of the charitable company for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

NORTHERN FELLS RURAL COMMUNITY DEVELOPMENT GROUP COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2012

INDEPENDENT EXAMINER

Andrew Liddle, Chartered Accountant, for and on behalf of Saint & Co. has been re-appointed as Independent Examiner for the ensuing year.

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Registered office:
Millhouse Village Hall
Millhouse
Wigton
Cumbria
CA7 8HR

Signed by order of the trustees

MRS D M BARRACLOUGH
Company Secretary

26 July 2012

NORTHERN FELLS RURAL COMMUNITY DEVELOPMENT GROUP COMPANY LIMITED BY GUARANTEE

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF NORTHERN FELLS RURAL COMMUNITY DEVELOPMENT GROUP

YEAR ENDED 31 MARCH 2012

I report on the accounts of the charity for the year ended 31 March 2012 set out on pages 16 to 244.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND INDEPENDENT EXAMINER

The charity's trustees (who are also the directors of Northern Fells Rural Community Development Group for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on whether the accounts present a 'true and fair view'.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the trustees have not met the requirements to ensure that:

- proper accounting records are kept (in accordance with section 386 of the Companies Act 2006); and
- accounts are prepared which agree with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

NORTHERN FELLS RURAL COMMUNITY DEVELOPMENT GROUP COMPANY LIMITED BY GUARANTEE

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF
NORTHERN FELLS RURAL COMMUNITY DEVELOPMENT GROUP *(continued)***

YEAR ENDED 31 MARCH 2012

Andrew Liddle, Chartered accountant, for and on behalf of Saint & Co.
Independent examiner

4 Mason Court
Gillan Way
Penrith 40 Business Park
Penrith
Cumbria
CA11 9GR

2 August 2012

NORTHERN FELS RURAL COMMUNITY DEVELOPMENT GROUP COMPANY LIMITED BY GUARANTEE

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)

YEAR ENDED 31 MARCH 2012

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2012 £	Total Funds 2011 £
INCOMING RESOURCES					
Incoming resources from generating funds:					
Voluntary income	2	4,791	3,100	7,891	9,903
Activities for generating funds	3	5,130	1,448	6,578	13,505
Investment income	4	338	-	338	3,158
Incoming resources from charitable activities	5	500	52,971	53,471	41,146
Other incoming resources	6	6,589	8,139	14,728	15,420
TOTAL INCOMING RESOURCES		<u>17,348</u>	<u>65,658</u>	<u>83,006</u>	<u>83,132</u>
RESOURCES EXPENDED					
Costs of generating funds:					
Fundraising: cost of goods sold and other costs	7	(3,670)	-	(3,670)	(3,962)
Charitable activities	8/9	(8,164)	(64,823)	(72,987)	(69,733)
Governance costs	10	(2,072)	(473)	(2,545)	(2,139)
TOTAL RESOURCES EXPENDED		<u>(13,906)</u>	<u>(65,296)</u>	<u>(79,202)</u>	<u>(75,834)</u>
NET INCOMING RESOURCES BEFORE TRANSFERS					
Transfer between funds	12 13	3,442 2,262	362 (2,262)	3,804 -	7,298 -
NET INCOME FOR THE YEAR		<u>5,704</u>	<u>(1,900)</u>	<u>3,804</u>	<u>7,298</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>15,040</u>	<u>61,789</u>	<u>76,829</u>	<u>69,531</u>
TOTAL FUNDS CARRIED FORWARD		<u>20,744</u>	<u>59,889</u>	<u>80,633</u>	<u>76,829</u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 18 to 24 form part of these financial statements.

NORTHERN FELLS RURAL COMMUNITY DEVELOPMENT GROUP COMPANY LIMITED BY GUARANTEE

BALANCE SHEET

31 MARCH 2012

	Note	2012 £	£	2011 £
FIXED ASSETS				
Tangible assets	15		20,172	26,565
CURRENT ASSETS				
Debtors	16	3,872		4,476
Cash at bank		71,325		66,835
		<u>75,197</u>		<u>71,311</u>
CREDITORS: Amounts falling due within one year	17	<u>(14,736)</u>		<u>(21,047)</u>
NET CURRENT ASSETS			60,461	50,264
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>80,633</u>	<u>76,829</u>
NET ASSETS			<u>80,633</u>	<u>76,829</u>
FUNDS				
Restricted income funds	18		59,889	61,789
Unrestricted income funds	19		20,744	15,040
TOTAL FUNDS			<u>80,633</u>	<u>76,829</u>

The trustees are satisfied that the charity is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The trustees acknowledge their responsibilities for:

- (i) ensuring that the charity keeps adequate accounting records which comply with section 386 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charity.

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

These financial statements were approved by the members of the committee on the 26 July 2012 and are signed on their behalf by:

MR G BATEY (Treasurer)

DR J COX (Chair)

Company Registration Number: 4504085

The notes on pages 18 to 24 form part of these financial statements.

NORTHERN FELS RURAL COMMUNITY DEVELOPMENT GROUP COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2012

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005) and the Companies Act 2006, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

Incoming resources

Income is received by way of grants, donations, subscriptions and payments for services provided and are included in the statement on financial activities in the period to which they relate. Grant income is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Income is deferred when either the donor specifies that the grant must only be used in future periods of account or the funding relates to activities in a future accounting period.

Investment income is recognised on a receivable basis.

Unrestricted funds

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

Restricted funds

Restricted funds are those that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Resources expended

Expenditure is recognised when a liability is incurred. They include attributable VAT which cannot be recovered.

- Costs of generating funds are those costs incurred in attracting voluntary income.
- Charitable activities include expenditure undertaken directly for the activities of the charity and include both the direct costs and support costs relating to these activities.
- Governance costs include those incurred in the governance of the charity and are primarily associated with the constitutional and statutory requirements of the charity.
- Support costs include central functions that have been allocated to activity cost categories.

Fixed assets

All fixed assets are initially recorded at cost. Items are of a revenue nature if below £1,000 and are not capitalised up to this level.

NORTHERN FELLS RURAL COMMUNITY DEVELOPMENT GROUP COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2012

1. ACCOUNTING POLICIES *(continued)*

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Computer equipment	- straight line over four years
Motor vehicles	- straight line over five years

2. VOLUNTARY INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2012 £	Total Funds 2011 £
Donations				
Donations	<u>4,791</u>	<u>3,100</u>	<u>7,891</u>	<u>9,903</u>

3. INCOMING RESOURCES FROM ACTIVITIES FOR GENERATING FUNDS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2012 £	Total Funds 2011 £
Fundraising	<u>5,130</u>	<u>1,448</u>	<u>6,578</u>	<u>13,505</u>

4. INVESTMENT INCOME

	Unrestricted Funds £	Total Funds 2012 £	Total Funds 2011 £
Bank interest receivable	338	338	-
Building society interest receivable	-	-	3,158
	<u>338</u>	<u>338</u>	<u>3,158</u>

NORTHERN FELS RURAL COMMUNITY DEVELOPMENT GROUP COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2012

5. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2012 £	Total Funds 2011 £
Lloyds TSB Foundation	-	10,003	10,003	6,664
Cumbria County Council - Allerdale Grant	-	4,500	4,500	3,000
Parish Council Grants	-	1,550	1,550	1,750
Caldbeck Surgery Charitable Fund	-	4,125	4,125	1,875
Northern Rock Foundation	-	5,531	5,531	4,594
Cumbria Community Foundation	-	375	375	2,200
The Clore Duffield Foundation	-	-	-	641
Allerdale & Eden Neighbourhood Forum	-	-	-	350
Joyce Wilkinson Trust	-	1,250	1,250	1,000
Allerdale Neighbourhood Forum - CCC	-	1,000	1,000	(500)
Cumbria Fells and Dales RDPE	-	15,557	15,557	14,045
The Hadfield Charitable Trust	-	660	660	1,247
The Trusthouse Charitable Foundation	-	3,334	3,334	666
The Nationwide Foundation	-	3,336	3,336	1,664
Other Grants Received	500	1,750	2,250	1,950
	<u>500</u>	<u>52,971</u>	<u>53,471</u>	<u>41,146</u>

6. OTHER INCOMING RESOURCES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2012 £	Total Funds 2011 £
Gains on disposal of tangible fixed assets for charity's own use	-	-	-	3,000
Other income	4,304	2,189	6,493	3,251
Membership Subscriptions	2,285	-	2,285	3,290
Minibus Fares	-	5,950	5,950	5,879
	<u>6,589</u>	<u>8,139</u>	<u>14,728</u>	<u>15,420</u>

7. FUNDRAISING: COST OF GOODS SOLD AND OTHER COSTS

	Unrestricted Funds £	Total Funds 2012 £	Total Funds 2011 £
Fundraising	<u>3,670</u>	<u>3,670</u>	<u>3,962</u>

NORTHERN FELS RURAL COMMUNITY DEVELOPMENT GROUP COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2012

8. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds £	Restricted Funds £	Total Funds 2012 £	Total Funds 2011 £
Minibus	–	10,626	10,626	9,141
Lend a Hand	–	7,236	7,236	6,603
Village Agents	–	13,534	13,534	13,121
Youth Initiative	–	7,999	7,999	8,227
Minibus Replacement Fund	–	5,678	5,678	4,259
Support costs	8,164	19,750	27,914	28,382
	<u>8,164</u>	<u>64,823</u>	<u>72,987</u>	<u>69,733</u>

9. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Activities undertaken directly £	Support costs £	Total Funds 2012 £	Total Funds 2011 £
Minibus	10,626	1,148	11,774	10,804
Lend a Hand	7,236	2,315	9,551	9,256
Village Agents	13,534	5,387	18,921	18,178
Youth Initiative	7,999	897	8,896	9,201
Core	–	18,167	18,167	18,035
Minibus Replacement Fund	5,678	–	5,678	4,259
	<u>45,073</u>	<u>27,914</u>	<u>72,987</u>	<u>69,733</u>

10. GOVERNANCE COSTS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2012 £	Total Funds 2011 £
Accountancy and Other Professional fees	2,072	473	2,545	2,139
	<u>2,072</u>	<u>473</u>	<u>2,545</u>	<u>2,139</u>

11. ANALYSIS OF SUPPORT COSTS

	Staff costs £	Total 2011 £
Staff costs	12,657	12,241
Travel	3,611	3,880
Printing, postage and stationery	3,489	2,883
Depreciation	715	1,031
Other costs	7,442	8,347
	<u>27,914</u>	<u>28,382</u>

NORTHERN FELLS RURAL COMMUNITY DEVELOPMENT GROUP COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2012

12. NET INCOMING RESOURCES FOR THE YEAR

This is stated after charging:

	2012	2011
	£	£
Depreciation	6,393	5,290
Accountants' fees	1,944	2,139
	<u> </u>	<u> </u>

13. FUND TRANSFERS

During the year £2,262 was transferred from restricted funds to unrestricted funds. The transfer was done to allocate part of the incoming resources for Lend A Hand to cover the associated core/support costs.

14. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	2012	2011
	£	£
Wages and salaries	35,935	33,724
Social security costs	-	741
	<u> </u>	<u> </u>
	<u>35,935</u>	<u>34,465</u>

No employee received remuneration in excess of £60,000.

The trustees received no remuneration or expenses in relation to services provided to the charity.

Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	2012	2011
	No	No
Number of staff	2.5	2.5
	<u> </u>	<u> </u>

No employee received remuneration of more than £60,000 during the year (2011 - Nil).

NORTHERN FELS RURAL COMMUNITY DEVELOPMENT GROUP COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2012

15. TANGIBLE FIXED ASSETS

	Plant and machinery etc. £
COST	
At 1 April 2011 and 31 March 2012	<u>35,650</u>
DEPRECIATION	
At 1 April 2011	9,085
Charge for the year	<u>6,393</u>
At 31 March 2012	<u>15,478</u>
NET BOOK VALUE	
At 31 March 2012	<u>20,172</u>
At 31 March 2011	<u>26,565</u>

16. DEBTORS

	2012 £	2011 £
Other debtors	<u>3,872</u>	<u>4,476</u>

17. CREDITORS: Amounts falling due within one year

	2012 £	2011 £
Other creditors	12,936	19,247
Accruals	<u>1,800</u>	1,800
	<u>14,736</u>	<u>21,047</u>

Other Creditors as stated above includes deferred income which is deferred and released in future periods.

Movement on Receipts in advance

Receipts in advance brought forward	19,247	641
Released in the year	<u>(19,247)</u>	(641)
Deferred in the year	12,936	19,247
Receipts in advance carried forward	<u>12,936</u>	<u>19,247</u>

18. RESTRICTED INCOME FUNDS

	Balance at 1 Apr 2011 £	Incoming resources £	Outgoing resources £	Transfers £	Balance at 31 Mar 2012 £
Restricted Funds	<u>61,789</u>	<u>65,660</u>	<u>(65,298)</u>	<u>(2,262)</u>	<u>59,889</u>

NORTHERN FELLS RURAL COMMUNITY DEVELOPMENT GROUP COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2012

19. UNRESTRICTED INCOME FUNDS

	Balance at 1 Apr 2011 £	Incoming resources £	Outgoing resources £	Transfers £	Balance at 31 Mar 2012 £
General Funds	<u>15,040</u>	<u>17,348</u>	<u>(13,906)</u>	<u>2,262</u>	<u>20,744</u>

20. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets £	Net current assets £	Total £
Restricted Income Funds:			
Restricted Funds	20,172	39,717	59,889
Unrestricted Income Funds	-	20,744	20,744
Total Funds	<u>20,172</u>	<u>60,461</u>	<u>80,633</u>

21. COMPANY LIMITED BY GUARANTEE

Northern Fells Rural Community Development Group is a company limited by guarantee and does not have share capital.