

COMPANY REGISTRATION NUMBER: 04504085  
CHARITY REGISTRATION NUMBER: 1093814

**Northern Fells Rural Community Development Group**  
**Company Limited by Guarantee**  
**Unaudited Financial Statements**  
**31 March 2020**

**SAINT AND CO**

Chartered accountants  
4 Mason Court  
Gillan Way  
Penrith 40 Business Park  
Penrith  
Cumbria  
CA11 9GR

# Northern Fells Rural Community Development Group

Company Limited by Guarantee

Financial Statements

Year ended 31 March 2020

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# Northern Fells Rural Community Development Group

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2020

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The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2020.

#### OBJECTIVES AND ACTIVITIES

##### Summary of the objects as set out in the governing document

The Northern Fells Rural Community Development Group promotes and undertakes (either alone or on behalf of or in association with other bodies, organisations and individuals) charitable activities of any kind for the benefit and welfare of the inhabitants, communities and organisations in the parishes of Ireby with Uldale, Boltons, Westward & Rosley, Sebergham & Welton, Caldbeck, Castle Sowerby and Mungrisdale in the county of Cumbria and elsewhere.

##### Summary of the main activities in relation to these objects

The group runs the following services:

- Core administration, research, development and fundraising;
- The Lend a Hand Group provides neighbourly support to people who are ill or less able, and their carers;
- The Benefits Awareness and Help with forms scheme assists, the elderly, people with disabilities and people on low income;
- Youth Initiative runs a range of activities including dance, drama, arts and sport as well as networking with local, county and national youth schemes;
- The Minibus service provides a flexible, accessible door to door service for people of any age without their own transport, and group hire;
- The Village Agent project links people to our services and outside organisations with four agents working throughout the parishes.
- In addition we organise parish based lunch clubs, drop-in sessions and Tai-Chi for older people.
- Men In Sheds Community Workshop.

##### How our activities deliver public benefit

We have referred to the guidance contained in the Charity's Commission general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

The Charity carries out a wide range of activities in pursuance of its charitable aims. The trustees consider that these activities, summarised below, provide many benefits and continue to look after the welfare of those who partake of the services provided within the seven parishes that make up the Northern Fells Group. The outcomes are shown below in the service co-ordinators' reports. The Group Co-ordinator reviews performance and objectives set for all services and reports to Trustees ensuring we are meeting the unmet needs of the residents in our community.

# Northern Fells Rural Community Development Group

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#### ACHIEVEMENTS AND PERFORMANCE

##### CORE SERVICES

The Group continues to achieve its aims: helping, supporting, guiding, serving and enabling the inhabitants of our parishes.

The group has continued to promote membership and maintained its trading activities. The annual newsletter was edited by our Communications group and involved volunteers delivering it to every household in the area. We have made two claims to the Department for Transport for a fuel duty rebate, due to our geographical remoteness, to help with fuel costs. I have attended Cumbria Community Transport forum meetings and continue to liaise with all our coordinators increasing good communication within the group. We welcomed Di Bowes in July to take over the role of Benefits Support worker from Antoinette Ward.

The Mosedale Meeting House Coffee Shop was open again from July – September, Thursday to Sunday as an excellent fundraising activity for all Northern Fells services, run entirely by over 60 volunteers, baking, making soup and running the coffee shop. We display work from local artists who very kindly donate a percentage of sales to the group funds. Without Antoinette Ward's tireless organisation and the dedication of our many volunteers we would not be able to keep this brilliant outlet alive. A thank you must be extended once again to the Mosedale Society of Friends (Quakers) for allowing us the use of their meeting house.

The Northern Fells Group has played an integral part during the year in developing the Northern Fells Dementia Action Alliance in partnership with other agencies which have an interest in supporting people with dementia and their carer's. We welcomed Amanda Ingram, in January, as our Dementia Worker who is organising training with the aim to designate the area a "Dementia Friendly Community".

We are extremely grateful for everyone's support and express our thanks to all our generous funders, including all the kind supporters of the group for their donations, funding events and merchandise.

Due to the Covid-19 outbreak all our activities were cancelled from mid-March and we have concentrated on our services and working to support residents self-isolating through our Lend a Hand scheme.

Funding for this service and the Fundraising Co-ordinator came from the Prince's Countryside Fund, Joyce Wilkinson Trust, Big Lottery Fund, Allerdale Dementia Action Alliance, Eden Borough Council and Group Donations.

**It would not be possible to offer our services without the work of our wonderful volunteers; the trustees and co-ordinators express their sincere thanks for all their dedication and continuous support.**

Diane Barraclough Group Co-ordinator.

# Northern Fells Rural Community Development Group

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2020

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#### FUNDRAISING

Our fundraising strategy for the Northern Fells Group has been to try and consolidate funding for all our activities into longer term grant aid settlements, for 3 to 5 years as opposed to annual submissions, thereby giving us greater stability and sustainability. During this year we have successfully managed to achieve this for many of our projects.

- In April 2019 we were awarded 3 years funding for the Lend a Hand and Benefits Projects via the Cumbria Fund,
- In June we were awarded 3 years funding for a variety of our activities including core funding, playschemes and contributions to the Village Agents and Lend a Hand, via The Joyce Wilkinson Trust
- In March we were awarded a further 5 years funding for the Village Action project comprised of the Village Agents and Men in Sheds via the National Lottery Communities Fund.

At a time when many charitable organisations and groups are struggling to exist - this is a huge affirmation of the value placed upon the activities of the NFG and of the commitment and hard work undertaken by our part time staff and volunteers! Many thanks are due to Cumbria Community Foundation for their ongoing support and to the North West National Lottery team.

Our key grant aid funders during the 2019/20 financial year continued to be The Big Lottery – Enabling Communities Fund, The Cumbria Fund and the Joyce Wilkinson Trust. These have provided a much valued financial cushion and a secured baseline for our funding and viability. The Northern Fells Group also managed to draw down funding from Cumbria County Council, Abbeyfield Carlisle Society Over 55 Community First Fund. In March 2020 we also secured some additional funding from the CCF Covid-19 emergency fund to help us in our response to meet the needs of the community due to the self-isolating, shielding and the lock down. Securing grant aid is essential for the Northern Fells Group to enable us to continue to deliver our services, run the minibus, organise events and activities for the community and support our volunteers. To generate the amount of grant aid funding we require we have a cocktail of funders!

Welcomed contributions from our many local supporters such as the Caldbeck Surgery Charitable Fund, the Parish Councils, individual donations and legacies supplemented our grant aid income as well as gratefully received donations from users and members of the NFG.

We also continued to generate income from fundraising initiatives and events including the sale of Christmas cards, a 3 day craft fair held at the end of November and the café at Mosedale, a valued and much appreciated initiative run by volunteers during the summer months.

We are also extremely grateful to our volunteers without whom we could not deliver the range of services and activities currently on offer to the community!

All funders require extensive monitoring and evaluation of the impact of their grant - 6 monthly, annual and end of project reports are produced for each different element of grant aid we receive. We are constantly researching and opening dialogues with potential new funders, including those who support community enterprises, alongside consolidating and strengthening our relationships with current funders and partners by attending local forums and conferences.

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# Northern Fells Rural Community Development Group

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### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2020

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All our fundraising is a team effort, and I would like to thank all our donors, grant aid funders, members, staff, supporters, trustees and volunteers for their time, commitment and efforts.

*Libby Graham - Fundraising Coordinator*

#### BENEFITS

##### Referrals

For the year 1<sup>st</sup> April 2019 to 31st March 2020, Antoinette Ward initially covered the Benefits Support Service after Colin Lock retired and I was then appointed and started at the end of June.

My hours were initially 5 per week, but service demand was high and these were increased to 10 per week in November, which better suits the needs of the service.

Referrals have come from NFG staff, GP Surgery staff, response to adverts on noticeboards around the Parishes and recommendations from satisfied clients.

We had **60** new clients referred for support within the year, needing help with the following **80** issues:

<u>Support</u>	<u>Cases</u>		<u>Support</u>	<u>Cases</u>
Blue Badge	15		Hospital Discharge Planning	1
Attendance Allowance	15		Renewable Heat Incentive	1
Other Support	10		Housing Allocation	1
Council Tax	7		Job Seeker's Allowance	1
Advice and Information	5		State Retirement Pension	1
Employment Support Allowance	5		Pension Credit	1
Utility Switching	3		Statutory Sick Pay	1
Bereavement Support	2		Road Tax Discount	1
Disabled Facility Grant	2		Universal Credit	1
Carer's Allowance	2		Careline Alarm	1
Benefits Check	2		Personal Independence Payment	1
Disabled Living Allowance	1			

##### Referral Source Distribution

Westward	Caldbeck	Boltons	Ireby & Uldale	Cases before June	Castle Sowerby	Out of Area	Sebergham & Welton	Mungrisdale
14	13	12	10	10	6	6	5	4

# Northern Fells Rural Community Development Group

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Year ended 31 March 2020

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#### Outcomes:

The following Financial Results have been confirmed this year, in addition to the intangible results obtained from provision of advice, support, signposting as well as Blue badges, Disabled Facilities Grants for Home Equipment such as new boiler/stairlift, assistance with getting Careline Alarms installed and other assists. Results shown are annual amounts plus any backdated payment awarded at the time because of the decision delay.

The quarter of October to December 2019 was particularly profitable as it includes some generous back pay claims that Antoinette and I had been supporting over a prolonged period of time.

<b>FINANCIAL OUTCOMES 2019/20</b>	<b>April – June 2019</b>	<b>July - September 2019</b>	<b>October – December 2019</b>	<b>January - March 2020</b>	<b>Total for 2019/20</b>
<b>Benefit Income</b>	£12,209.60	£11,858.20	£47,977.60	£23,156.23	£95,201.63

Funding for this service and Lend a Hand came from Joyce Wilkinson Trust, Cumbria Fund and the Prince's Countryside Fund.

Dianne Bowes, Benefits Support Worker, Northern Fells Group.

#### **LEND A HAND SERVICE**

##### **Quarterly Update**

	Total	Handyman	Personal and Domestic and community	Medical Loan and Services
2019 Q1	<b>78</b>	4	62	12
2020 Q1	112	9	88	15

Prior to the Covid 19 outbreak we were having a busier quarter than last year, for standard operations. The figures above do not include assists which are specifically linked with Covid 19 (such as requests to collect and deliver medications). These figures will be reported separately at a later date.

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# Northern Fells Rural Community Development Group

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#### Year ended 31 March 2020

The number of annual volunteer assists during the period April 2019 to March 2020 in comparison to the previous year shown in the table below.

2019/2020 TOTAL	Handyman	Personal Domestic and Community	Medical Loan and services	2018/2019 TOTAL	Handyman	Personal Domestic and Community	Medical Loan and services
<b>607</b>	<b>54</b>	<b>505</b>	<b>47</b>	<b>427</b>	<b>36</b>	<b>347</b>	<b>44</b>
<b>+29.66</b>	<b>+33.34%</b>	<b>+31.29%</b>	<b>+6.39%</b>				

The overall breakdown for the last year shown in the table below.

	Total	Handyman	Personal Domestic	Community Events	Medical Loan and Services
<b>2019 Q2</b>	<b>144</b>	27	59	44	14
<b>2019 Q3</b>	<b>228</b>	12	100	105	11
<b>2019 Q4</b>	<b>123</b>	6	61	49	7
<b>2020 Q1</b>	<b>112</b>	9	53	35	15
<b>Total</b>	<b>607</b>	<b>54</b>	<b>273</b>	<b>232</b>	<b>47</b>

#### Lend a Hand Co-ordinator

This year we have seen an overall increase in assists across the board.

This steady increase had been interrupted by the Covid19 outbreak, which has essentially stopped all normal LAH activities. Our efforts have been switched to helping locally affected people. The village agents have become LAH co-ordinators for their respective areas.

I have retained control of the volunteers and centrally co-ordinated assists. I am in almost daily contact with personnel from CVS, as they have asked us to help with patients who are being discharged from hospital, to make more space for Covid 19 cases. This is likely to be a significant operation, using our volunteers to help people and monitor them by daily phone calls in their first few days at home. It has involved a lot of preparation so we are ready to roll out the help when the discharges begin.

#### Volunteers

The response to the Covid 19 crisis appeal for volunteers has been magnificent and numbers have increased significantly. We have 169 volunteers, of which 125 are new and in the most part volunteering to help during the outbreak. They are being used by our restructured services in the most efficient way possible.

# Northern Fells Rural Community Development Group

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Year ended 31 March 2020

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#### Clients

The clients have remained pretty stable in terms of number and type of requests.

As Doreen Gleed has retired from the Medical Loan role, I am now heading this up. It has proved to be very busy in terms of organisation of the new Medical loan storage point and the collecting and delivering of equipment.

We have helped clients affected by Covid 19 in several ways; some obvious, such as shopping and prescription services, to building up a new bike so a client can exercise.

Simon Braithwaite - Lend a Hand Co-ordinator

#### **MEN IN SHEDS**

The past year has been a very successful year for the Men in Sheds project, especially in the last six months or so. Membership has risen substantially with a new influx of men. On some days we have been at near capacity with 15 men working in the shed, that's 16 of us working away. With some re-arrangement of equipment, and some tidying up, this has been manageable. However, if numbers do continue, we may need to consider either a) asking members to just visit once per week, or b) opening on an additional day. I have opened the workshop on some Saturdays for a couple of keen members, and that has worked well, and I am happy to do that, however that is not widely advertised. If there was a need, my preference would be to open on Saturdays, as well as Tuesdays and Thursdays. I'm confident that we will need to increase capacity in the future.

Our oldest member celebrated his 91<sup>st</sup> birthday in May. He has barely missed a session since he started attending nearly 3 years ago. Most people do attend just about every session, with a few people just attending once per week, usually on a Thursday (I think it's a coincidence that that is a bacon roll day!)

We continue to enjoy support from local, and not so local people. We still get regular donations of tools, equipment and consumables as well as donations of tea and cake.

There has been a lot of activity in the shed this past year. Members have done a lot of wood turning, producing some excellent objects. Pens have been very popular along with some exotic fruit bowls and salad bowls. One member has built a fully working electric bike, and another, a canoe made entirely of plywood. There has been a lot of furniture produced, both for members and some items for local people. We continue to produce bird nesting boxes and bird feeders. Community projects have been less adventurous than last year. But we have re-felted three shed roofs, built and replaced two shed doors and one out house door. We were involved in some work on the renovation of the Old Crown in Hesket Newmarket. We have produced a number of house signs for local people. We still have a list of community projects that we hope to finish in the near future.

We have also completed the construction of shelving for the new Library at Fellview School, saving the school a "shed-load" of money which will be spent on purchasing new books for the children. The school is very grateful!

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#### Year ended 31 March 2020

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Although it is difficult to measure the impact of the shed on people's lives, if anyone is any doubt about how successful this project continues to be, they just need to visit us and talk to some of the lads.

Funding for this service came from The Big Lottery Reaching Communities Fund, Abbeyfield Over 50 Fund and Joyce Wilkinson Trust.

Ken Graham

#### **MINIBUS SERVICE**

**The Minibus continued its much appreciated, flexible, accessible, door to door service for people of any age without their own transport.**

The service continues with twenty five regular voluntary drivers providing a 6 day a week service. Two drivers retired during the year but two new drivers joined the voluntary team. In March 2020, due to the coronavirus pandemic, the over-70 years old drivers, and those with underlying health conditions, self-isolated while the remaining under-70 drivers continued to offer transport for essential journeys.

The minibus is established as a flexible service for people without their own transport and for those who need the disabled access. It also helps people during temporary periods of illness or disability and can take carers out to give them a break. The minibus takes people to both medically related appointments and social visits to friends, village activities, shopping etc. It takes older people to lunch groups and coffee mornings throughout the seven parishes. The service takes passengers out of the area to appointments or to public service connections for longer journeys. In March 2020 the service was reconfigured for essential journeys only for the duration of the coronavirus restrictions.

In this accounting year the minibus did 858 passenger journeys. The minibus use fluctuates depending on need but there is rarely a day when it is not in use for someone. If someone needs transport and the minibus is already booked and going in the wrong direction, we refer the passenger to the Cumbria County Council Voluntary Car Scheme and are grateful for their back up.

The passengers often express their gratitude to the voluntary drivers for their helpfulness and patience and we join them in that appreciation.

Funding for this service came from Caldbeck Surgery Charitable Fund, Cumbria County Council and Parish Council donations.

Carol Hickson and Antoinette Ward, Co -Transport Coordinators.

# Northern Fells Rural Community Development Group

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#### VILLAGE AGENT INITIATIVE

Four Village Agents cover the seven Parishes of the Northern Fells Group.

Agents continue to attend existing clubs/events/lunch groups/parish council meetings to promote the Service both formally and informally and advertisements are placed in local publications and on local notice boards. They run and support regular events that have been set up under the project.

When the Covid-19 outbreak stopped us delivering our activities in mid-March the agents have been working closely with Simon, the Lend a Hand Coordinator, to Coordinate volunteers in their Parishes. To assist residents who are self-isolating with the collection of prescriptions, shopping, dog walking, a phone a friend scheme and setting up Zoom meetings to keep in touch with residents.

#### Agents have also:

- Helped with individual issues such as Blue Badge applications, Bus passes, Utility bill issues, Benefit referrals, Cleaners, Bereavement support, Hearing advice, Form filling, Home Safety referrals, meals on wheels referrals, emotional support, check-up visits and referrals to existing Northern Fells Group services and groups.
- A total of 810 individual visits/contacts have been made.
- Referred residents to Nail Cutting Clinics at Rosley and Hesket Newmarket which are well attended and supported by AGE UK.
- Continued to support and organise Oil Syndicates in Caldbeck, Hesket Newmarket, Rosley, Westward, Castle Sowerby, Mungrisdale, Boltons and Welton & Sebergham with over 328 residents taking advantage of the service at a reduced oil price. Estimated savings for the year £11,677.
- Continued to organise an Arts & Crafts Fair at Mungrisdale over 3 days which was well attended and made over £1,000 for group funds.
- Energy Switching: Is ongoing, an annual saving of £880 was made for residents. One resident also received a rebate of £1,900.
- Septic tank emptying: Saved residents approximately £900.
- Walking for Health: Members of the scheme are enjoying fortnightly walks, evening walks in the Summer, and a longer monthly walk. There are 14 walk leaders registered to supervise the walks and over 131 people on our register.
- NHS hearing aid checks: Jean Mason, who used to work for Caritas Care, has a clinic for by-monthly checks at Millhouse. This is a well used service which we are helping to supporting financially.
- Spinning & Wool crafts, Millhouse: An open day was held in August which was well attended.
- Surplus Apple Scheme: Anne Cartmell agreed to organized the collection and juicing of apples again this year. A total of 311 bottles of juice were distributed and sold along with some chutney raising £360.70 for group funds. Many thanks to Anne, our outlets and volunteers for making this year's scheme a success.
- Resourceful Communities day: 12 local groups attended making over £800 on the day with 12 bags of clothes being donated to the Air Ambulance. The remaining goods went on to a Jumble sale at Ireby with £383.66 from both events being raised for group funds.
- First Aid Training: 21 volunteers and staff have completed training which lasts 3 years.

# Northern Fells Rural Community Development Group

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2020

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#### **New initiatives this year:**

- Bolton low Houses Singing.
- Singing for Pleasure.
- Making memories Workshop: Art project.
- Falls prevention Workshop.
- Line dancing.

People across all age ranges from all four Parishes have taken advantage of the Village Agent Service.

Grant Funding received from the following: Big Lottery Reaching Communities Fund, Joyce Wilkinson Trust, Abbeyfield Carlisle Over 50's Fund, Direct Rail and Aspatria & District Community Fund.

Diane Barraclough, Village Agent Co-ordinator.

#### **YOUTH INITIATIVE**

The Easter Youth Activities programme for children ages 6-16 in the Northern Fells area was held between the 1<sup>st</sup> and the 18<sup>th</sup> of April 2019 The Summer programme was held between the 5<sup>th</sup> and the 29<sup>th</sup> of August 2019. Programmes were distributed at the 4 schools in the area, advertised on the website, Parish magazines, on the local noticeboards and emailed to all those on the youth database. The dates were also publicised in the diaries of NFG events.

14 Half day sessions were held in the Easter break, with 23 sessions held in the Summer August programme, one session was lost due to adverse weather on the day making it unsafe to take the children into the Forest School due to heavy lightning in the area.

All coaches and activities were sourced from the local area keeping the funding from our custom within the North Cumbrian economy.

Uptake on the programme continues to grow year on year with 48 and 56 individual children attending the session over Easter and Summer respectively. The age range was between 6 and 15 years old. We are now seeing second and third generations of the same family's children entering the programme. New children from the area are also joining showing we are seen to provide an excellent range of opportunities for the participants at a very affordable price point. Our split by gender was 48-52% Boys - Girls at Easter and 50%-50% in the Summer confirming we are providing interesting activities for both genders in the area.

2019 activities included (but not limited to) Lawn Bowls, Bubble Football, Kickboxing, Climbing, Badminton, Tennis, Drama, Cookery as well as a variety of art projects all of which qualify for entry into the Hesketh Show. Again, tying us into the local community in the area.

There were no injuries or incidents of note throughout the programme a credit to the coaches and NFG team for their management of the children when in our care.

Feedback was very positive with **Fun** **Exciting** **Tiring!** Was to be the overwhelming response to the question what did you think of this session? From the children.

Parents were again very complementary,

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# Northern Fells Rural Community Development Group

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**“what you do is fantastic,” Is there anything at Christmas?” .... “We’ll be back next year!” I’ve told so many of my friends about this...” “it’s wonderful, Thank you so much”**

Overall, the programme provided a range of challenging and stimulating opportunities for children. This enabled them to develop new skills, knowledge and engage in healthy activities. The mitigation against social isolation, experienced by children who live in isolated households across the area is also countered by the programme allowing children to interact with others from not only their own local school but others in the area.

It also provided respite for parents during the long holiday period. For some children not able to go on a family holiday, it provided an exciting alternative to their everyday routine. For some parents it also supported them going out to work by providing childcare which although not our primary aim the benefit to both parent and child cannot be overlooked.

Funding for the activities came from The Joyce Wilkinson Trust, Cumbria County Council, Caldbeck & District History Society and Northern Fells Group donations.

Aidan Ellis.

# Northern Fells Rural Community Development Group

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2020

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#### FINANCIAL REVIEW

##### Policy on reserves

It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity to enable them to guard against shortfall, undertake projects and to take advantage of opportunities that present themselves. It is intended to build up the reserves.

Total reserves in the charity at the year end amounted to £77,592 (2019 - £85,778) of which £72,520 (2019 - £59,491) were unrestricted and £5,072 (2019 - £26,317) were restricted.

##### Review of the financial position of the charity

The Group has a positive income balance from the activities undertaken this year.

However, the importance of Grant Income remains pivotal to the funding for the Group now and in future years.

##### Principal financial management policies adopted

A financial report in the form of a profit and loss statement is circulated to the committee prior to each quarterly meeting.

A verbal overview is given by the treasurer of the overall financial position of the group together with details of any major items of income and expenditure that have occurred in the previous 3 months.

Any potential large business / operational expenditure or risk is discussed and agreed by the committee prior to any implementation.

An annual review is held with the independent examiner prior to the issue of the financial statements.

##### Principal funding sources and how expenditure in the year under review has supported the key objectives of the charity

The Group has been funded through a mixture of earned income, donations and membership from its local communities. Grants have been awarded from funds supporting rural communities and sustainable development or from those that support care for the elderly and disadvantaged. The Minibus, Lend a Hand (incorporating the Benefit Awareness Scheme), Youth Initiative, Men in Sheds and Village Agents will continue to provide much needed services to those members of the Northern Fells Community who face exclusion because of ill health, disability, and lack of transport or low incomes.

# Northern Fells Rural Community Development Group

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### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2020

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#### Funders

Cumbria Community Foundation  
Cumbria County Council  
Caldbeck Surgery Charitable Fund  
The Joyce Wilkinson Trust  
The Big Lottery Fund  
The Prince's Countryside Fund  
Abbeyfield Carlisle Society Over 50 Community First Fund  
Boltons, Caldbeck, Castle Sowerby, Ireby with Uldale, Mungrisdale, Sebergham & Welton, Aspatria & District, Allerdale BC and Westward & Rosley Parish Councils Voluntary Donations

#### Plans for future periods

The trustees plan to continue all services and build a reserve of money to enable the Group to respond with help to identified areas of need.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Governing Document

The charity is a charitable company limited by guarantee and is governed by its memorandum and articles of association dated 06 August 2002 and amended 11 January 2007.

##### Organisational structure

The management of the group is entrusted to the Board of Trustees; a committee which consists of the officers, namely Chairman, Vice-Chairman and Treasurer and up to twelve other members plus co-opted members. The committee meets no less than four times per year.

The members of the Board of Trustees are its directors for the purpose of company law and trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees.

All officers and committee members are members of the group. Each of the Parish Councils of the seven parishes of Ireby with Uldale, Boltons, Westward & Rosley, Sebergham & Welton, Caldbeck, Castle Sowerby and Mungrisdale nominate a committee member at the Annual General Meeting who serve for the following year. Other officers and committee members are elected annually at the Annual General Meeting.

The committee has powers to do all things necessary and desirable in pursuit of the objects of the group.

Beneath the Board/Committee structure, a staff team delivers the work of the organisation.

##### Risk management

The trustees have examined the major strategic, business and operational risks which the charity faces and confirms that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

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# Northern Fells Rural Community Development Group

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### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2020

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#### **Induction and training**

Induction and training of Trustees is undertaken in meetings with new trustees and the Group Co-ordinator explains policies and procedures and copies of the Good Governance Guide and Memorandum of Articles of Association are supplied.

#### **Pay Policy for Senior Staff**

The Trustees consider that the Board and the Senior Management Team comprise the key management personnel of the Charity in charge of directing and controlling, running and operating the Charity on a day to day basis. All Trustees give of their time freely and no Trustee received remuneration or reimbursement of expenses during the year.

The pay of the senior staff is reviewed annually and are subject to affordability, job evaluation and necessary market adjustment.

#### **Membership**

There are currently 168 individual members of the Northern Fells Group and 104 family members. Membership costs £5 per annum or £15 for a family (reviewed annually) and is open to anyone living within the Northern Fells Area or wishing to support the aims of the Northern Fells Group. We have increased awareness of our membership through local events and will continue to promote ownership of our group via this medium and "word of mouth".

# Northern Fells Rural Community Development Group

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### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2020

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#### REFERENCE AND ADMINISTRATIVE DETAILS

<b>Registered charity name</b>	Northern Fells Rural Community Development Group
<b>Charity registration number</b>	1093814
<b>Company registration number</b>	04504085
<b>Principal office and registered office</b>	Millhouse Village Hall Millhouse Wigton Cumbria CA7 8HR

#### THE TRUSTEES

Mr M Threlkeld	
Mr D Ward	
Mr K Bridges	
Mr P Huntington	
Mr R G Batey	
Ms J Bland	
Mr G Hine	
Mr P Pearson	
Mr M Richardson	
Mr T Cartmell	
Mr S Brockbank	
Mrs A Burgess	
Mr A S Rose	(Appointed 13 May 2019)
Mrs Jenny Bush	(Resigned 4 May 2020)

**COMPANY SECRETARY** Mrs D M Barraclough

**INDEPENDENT EXAMINER** Andrew Liddle FCA, Chartered Accountant, for and on behalf of  
Saint & Co  
4 Mason Court  
Gillan Way  
Penrith 40 Business Park  
Penrith  
Cumbria  
CA11 9GR

# Northern Fells Rural Community Development Group

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2020

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#### EVENTS AFTER THE END OF THE REPORTING PERIOD

Particulars of events after the reporting date are detailed in note 24 to the financial statements.

#### SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on ..... 2020 and signed on behalf of the board of trustees by:

Mrs D M Barraclough  
Charity Secretary

# Northern Fells Rural Community Development Group

## Company Limited by Guarantee

### Independent Examiner's Report to the Trustees of Northern Fells Rural Community Development Group *(continued)*

Year ended 31 March 2020

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I report to the trustees on my examination of the financial statements of Northern Fells Rural Community Development Group ('the charity') for the year ended 31 March 2020.

#### RESPONSIBILITIES AND BASIS OF REPORT

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Andrew Liddle FCA, Chartered Accountant, for and on behalf of Saint & Co Independent Examiner

4 Mason Court  
Gillan Way  
Penrith 40 Business Park  
Penrith  
Cumbria  
CA11 9GR

Date .....

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# Northern Fells Rural Community Development Group

## Company Limited by Guarantee

### Statement of Financial Activities (including income and expenditure account)

Year ended 31 March 2020

		2020		2019	
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
<b>Income and endowments</b>					
Donations and legacies	5	6,805	4,315	11,120	15,743
Charitable activities	6	–	79,244	79,244	79,039
Other trading activities	7	2,589	2,564	5,153	6,225
Investment income	8	858	–	858	1,211
Other income	9	7,237	12,982	20,219	12,099
<b>Total income</b>		<u>17,489</u>	<u>99,105</u>	<u>116,594</u>	<u>114,317</u>
<b>Expenditure</b>					
Expenditure on raising funds:					
Costs of other trading activities	10	647	–	647	1,319
Expenditure on charitable activities	11,12	1,783	122,350	124,133	115,639
<b>Total expenditure</b>		<u>2,430</u>	<u>122,350</u>	<u>124,780</u>	<u>116,958</u>
<b>Net income/(expenditure)</b>		<u>15,059</u>	<u>(23,245)</u>	<u>(8,186)</u>	<u>(2,641)</u>
Transfers between funds		(2,000)	2,000	–	–
<b>Net movement in funds</b>		<u>13,059</u>	<u>(21,245)</u>	<u>(8,186)</u>	<u>(2,641)</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		59,461	26,317	85,778	88,419
<b>Total funds carried forward</b>		<u>72,520</u>	<u>5,072</u>	<u>77,592</u>	<u>85,778</u>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

The notes on pages 21 to 32 form part of these financial statements.

# Northern Fells Rural Community Development Group

## Company Limited by Guarantee

### Statement of Financial Position

31 March 2020

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	Note	2020 £	2019 £
<b>FIXED ASSETS</b>			
Tangible fixed assets	18	23,960	7,233
<b>CURRENT ASSETS</b>			
Debtors	19	3,175	3,322
Cash at bank and in hand		70,096	89,775
		<u>73,271</u>	<u>93,097</u>
<b>CREDITORS: amounts falling due within one year</b>	20	<b>(19,639)</b>	<b>(14,552)</b>
<b>NET CURRENT ASSETS</b>		<u>53,635</u>	<u>78,545</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>77,592</u>	<u>85,778</u>
<b>NET ASSETS</b>		<u>77,592</u>	<u>85,778</u>
<b>FUNDS OF THE CHARITY</b>			
Restricted funds		5,072	26,317
Unrestricted funds		72,520	59,461
<b>Total charity funds</b>	22	<u>77,592</u>	<u>85,778</u>

For the year ending 31 March 2020 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The statement of financial position  
continues on the following page.

The notes on pages 21 to 32 form part of these financial statements.

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# Northern Fells Rural Community Development Group

## Company Limited by Guarantee

### Statement of Financial Position *(continued)*

31 March 2020

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These financial statements were approved by the board of trustees and authorised for issue on .....  
2020, and are signed on behalf of the board by:

Mr R G Batey  
Trustee

Mr G Hine  
Trustee

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The notes on pages 21 to 32 form part of these financial statements.

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# Northern Fells Rural Community Development Group

## Company Limited by Guarantee

### Notes to the Financial Statements

Year ended 31 March 2020

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#### 1. GENERAL INFORMATION

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Millhouse Village Hall, Millhouse, Wigton, Cumbria, CA7 8HR.

#### 2. STATEMENT OF COMPLIANCE

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

#### 3. ACCOUNTING POLICIES

##### **Basis of preparation**

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

The charity meets the definition of a public benefit entity under FRS102.

##### **Going concern**

There are no material uncertainties about the charity's ability to continue.

##### **Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

##### **Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

# Northern Fells Rural Community Development Group

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2020

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#### 3. ACCOUNTING POLICIES *(continued)*

##### Judgements and key sources of estimation uncertainty *(continued)*

###### Significant judgements

There are no judgements (apart from those involving estimations) that management has made in the process of applying the entity's accounting policies that have a significant effect on the amounts recognised in the financial statements.

###### Key sources of estimation uncertainty

Accounting estimates and assumptions are made concerning the future and, by their nature, will rarely equal the related actual outcome. There are no key assumptions and other sources of estimation uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

###### Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account (other than those held for investment purposes).

###### Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

###### Fund accounting

Unrestricted funds are donations and other incoming resources receivable or generated, and are available for use at the discretion of the trustees to further any of the charity's purposes.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

###### Incoming resources

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.

- legacy income is recognised when receipt is probable and entitlement is established.

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# Northern Fells Rural Community Development Group

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2020

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#### 3. ACCOUNTING POLICIES *(continued)*

##### **Incoming resources** *(continued)*

- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Income is deferred when either the donor specifies that the grant must only be used in future periods of account or the funding relates to activities in future accounting periods.

Investment income is recognised on a receivable basis.

##### **Resources expended**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.

- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.

- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis - based on time taken. These support costs include back office costs, finance, personnel, payroll and governance costs which support the charity's activities.

##### **Tangible assets**

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

# Northern Fells Rural Community Development Group

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2020

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#### 3. ACCOUNTING POLICIES *(continued)*

##### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Motor vehicles	-	20% straight line
Equipment	-	25% straight line

##### Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

##### Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Where investments in shares or preference shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

#### 4. LIMITED BY GUARANTEE

Northern Fells Rural Community Development Group is a charity limited by guarantee and does not have any share capital.

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# Northern Fells Rural Community Development Group

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2020

#### 5. DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
<b>DONATIONS</b>			
Donations	4,359	4,315	<b>8,674</b>
<b>LEGACIES</b>			
Legacies	2,446	–	<b>2,446</b>
	<u>6,805</u>	<u>4,315</u>	<u><b>11,120</b></u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
<b>DONATIONS</b>			
Donations	4,942	2,301	7,243
<b>LEGACIES</b>			
Legacies	8,500	–	8,500
	<u>13,442</u>	<u>2,301</u>	<u>15,743</u>

#### 6. CHARITABLE ACTIVITIES

	Restricted Funds £	Total Funds 2020 £	Restricted Funds £	Total Funds 2019 £
Parish Council Grants	2,150	<b>2,150</b>	2,200	2,200
Caldbeck Surgery Charitable Trust	3,000	<b>3,000</b>	3,000	3,000
Cumbria Community Foundation	13,637	<b>13,637</b>	9,250	9,250
The Big Lottery Fund	39,582	<b>39,582</b>	34,722	34,722
The Joyce Wilkinson Trust	14,000	<b>14,000</b>	7,625	7,625
The Prince's Countryside Fund	5,000	<b>5,000</b>	15,000	15,000
Co-op Community Fund	–	–	1,000	1,000
Other Grants Received	1,875	<b>1,875</b>	6,242	6,242
	<u>79,244</u>	<u><b>79,244</b></u>	<u>79,039</u>	<u>79,039</u>

#### 7. OTHER TRADING ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Fundraising	2,589	2,564	<b>5,153</b>
	<u>2,589</u>	<u>2,564</u>	<u><b>5,153</b></u>

# Northern Fells Rural Community Development Group

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2020

#### 7. OTHER TRADING ACTIVITIES *(continued)*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
Fundraising	<u>2,602</u>	<u>3,623</u>	<u>6,225</u>

#### 8. INVESTMENT INCOME

	Unrestricted Funds £	Total Funds 2020 £	Unrestricted Funds £	Total Funds 2019 £
Bank interest receivable	<u>858</u>	<u>858</u>	<u>1,211</u>	<u>1,211</u>

#### 9. OTHER INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Gain on disposal of tangible fixed assets held for charity's own use	–	9,685	<b>9,685</b>
Other income	4,922	1,336	<b>6,258</b>
Membership Subscriptions	2,315	–	<b>2,315</b>
Minibus Fares	–	1,961	<b>1,961</b>
	<u>7,237</u>	<u>12,982</u>	<u><b>20,219</b></u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
Gain on disposal of tangible fixed assets held for charity's own use	–	–	–
Other income	5,212	1,578	6,789
Membership Subscriptions	2,185	–	2,185
Minibus Fares	–	3,125	3,125
	<u>7,397</u>	<u>4,703</u>	<u>12,099</u>

#### 10. COSTS OF OTHER TRADING ACTIVITIES

	Unrestricted Funds £	Total Funds 2020 £	Unrestricted Funds £	Total Funds 2019 £
Fundraising	<u>647</u>	<u>647</u>	<u>1,319</u>	<u>1,319</u>

# Northern Fells Rural Community Development Group

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2020

#### 11. EXPENDITURE ON CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Minibus	–	10,671	<b>10,671</b>
Lend A Hand	–	11,016	<b>11,016</b>
Village Agents	–	28,516	<b>28,516</b>
Men In Sheds	–	9,400	<b>9,400</b>
Minibus Depreciation	–	5,758	<b>5,758</b>
Support costs	1,783	56,989	<b>58,772</b>
	<u>1,783</u>	<u>122,350</u>	<u><b>124,133</b></u>

  

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
Minibus	–	11,504	11,504
Lend A Hand	–	9,291	9,291
Village Agents	–	27,723	27,723
Men In Sheds	–	9,610	9,610
Minibus Depreciation	–	6,201	6,204
Support costs	1,727	49,584	51,307
	<u>1,727</u>	<u>113,913</u>	<u>115,639</u>

#### 12. EXPENDITURE ON CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Activities undertaken directly £	Support costs £	Total funds 2020 £	Total fund 2019 £
Minibus	10,671	1,569	<b>12,240</b>	12,261
Lend A Hand	11,016	3,742	<b>14,758</b>	12,075
Village Agents	28,516	13,312	<b>41,828</b>	37,421
Youth Initiative	–	6,368	<b>6,368</b>	6,790
Men In Sheds	9,400	368	<b>9,768</b>	9,875
Core	–	31,630	<b>31,630</b>	29,290
Minibus Depreciation	5,758	–	<b>5,758</b>	6,204
Governance costs	–	1,783	<b>1,783</b>	1,723
	<u>65,361</u>	<u>58,772</u>	<u><b>124,133</b></u>	<u>115,639</u>

# Northern Fells Rural Community Development Group

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2020

#### 13. ANALYSIS OF SUPPORT COSTS

	Analysis of support costs	Total 2020	Total 2019
	£	£	£
Staff costs	23,325	<b>23,325</b>	20,566
Premises	7,328	<b>7,328</b>	7,303
Communications and IT	3,185	<b>3,185</b>	2,484
General office	7,657	<b>7,657</b>	6,342
Governance costs	1,782	<b>1,782</b>	1,728
Support costs: Other costs	15,495	<b>15,495</b>	12,884
	<u>58,772</u>	<u><b>58,772</b></u>	<u>51,307</u>

#### 14. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2020	2019
	£	£
Depreciation of tangible fixed assets	<b>5,758</b>	6,204
Gains on disposal of tangible fixed assets	<b>(9,685)</b>	–

#### 15. INDEPENDENT EXAMINATION FEES

	2020	2019
	£	£
Fees payable to the independent examiner for:		
Independent examination of the financial statements	<b>1,782</b>	1,728
Other financial services	<b>576</b>	576
	<u><b>2,358</b></u>	<u>2,304</u>

#### 16. STAFF COSTS

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2020	2019
	£	£
Wages and salaries	<u><b>73,825</b></u>	<u>68,257</u>

# Northern Fells Rural Community Development Group

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2020

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#### 16. STAFF COSTS *(continued)*

The average head count of employees during the year was 11 (2019: 11). The average number of full-time equivalent employees during the year is analysed as follows:

	2020 No.	2019 No.
Group co-ordinator	1	1
Fundraising co-ordinator	1	1
Minibus	2	2
Lend A Hand/Benefits Awareness	2	2
Village Agents	4	4
Men In Sheds	1	1
Dementia Awareness Worker	1	-
	<u>12</u>	<u>11</u>

No employee received employee benefits of more than £60,000 during the year (2019: Nil).

#### Key Management Personnel

Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £18,528 (2019 - £18,013).

#### 17. TRUSTEE REMUNERATION AND EXPENSES

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

Expenses amounting to £163 (2019 - £249) were reimbursed to one trustee during the year for travel expenses incurred and the charity paid for trustee indemnity insurance on their behalf.

# Northern Fells Rural Community Development Group

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2020

#### 18. TANGIBLE FIXED ASSETS

	Motor vehicles £	Equipment £	Total £
<b>Cost</b>			
At 1 April 2019	31,015	7,257	<b>38,272</b>
Additions	27,650	–	<b>27,650</b>
Disposals	(31,015)	–	<b>(31,015)</b>
<b>At 31 March 2020</b>	<u>27,650</u>	<u>7,257</u>	<u><b>34,907</b></u>
<b>Depreciation</b>			
At 1 April 2019	23,782	7,257	<b>31,039</b>
Charge for the year	5,758	–	<b>5,758</b>
Disposals	(25,850)	–	<b>(25,850)</b>
<b>At 31 March 2020</b>	<u>3,690</u>	<u>7,257</u>	<u><b>10,947</b></u>
<b>Carrying amount</b>			
<b>At 31 March 2020</b>	<u>23,960</u>	<u>–</u>	<u><b>23,960</b></u>
At 31 March 2019	<u>7,233</u>	<u>–</u>	<u>7,233</u>

#### 19. DEBTORS

	2020 £	2019 £
Other debtors	<u>3,175</u>	<u>3,322</u>

#### 20. CREDITORS: amounts falling due within one year

	2020 £	2019 £
Accruals and deferred income	<u>19,639</u>	<u>14,214</u>
Other creditors	<u>–</u>	<u>338</u>
	<u><b>19,639</b></u>	<u><b>14,552</b></u>

#### 21. DEFERRED INCOME

	2020 £	2019 £
At 1 April 2019	<b>(12,414)</b>	(19,337)
Amount released to income	<b>12,414</b>	19,337
Amount deferred in year	<b>17,839</b>	12,414
<b>At 31 March 2020</b>	<u><b>17,839</b></u>	<u>12,414</u>

# Northern Fells Rural Community Development Group

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2020

#### 22. ANALYSIS OF CHARITABLE FUNDS

##### Unrestricted funds

	At 1 April 2019	Income	Expenditure	Transfers	At 31 March 2020
	£	£	£	£	£
General funds	<u>59,461</u>	<u>17,489</u>	<u>(2,430)</u>	<u>(2,000)</u>	<u>72,520</u>

	At 1 April 2018	Income	Expenditure	Transfers	At 31 March 2019
	£	£	£	£	£
General funds	<u>39,855</u>	<u>24,652</u>	<u>(3,046)</u>	<u>(2,000)</u>	<u>59,461</u>

##### Restricted funds

	At 1 April 2019	Income	Expenditure	Transfers	At 31 March 2020
	£	£	£	£	£
Restricted Funds	<u>26,317</u>	<u>99,105</u>	<u>(122,350)</u>	<u>2,000</u>	<u>5,072</u>

	At 1 April 2018	Income	Expenditure	Transfers	At 31 March 2019
	£	£	£	£	£
Restricted Funds	<u>48,564</u>	<u>89,666</u>	<u>(113,913)</u>	<u>2,000</u>	<u>26,317</u>

#### 23. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Tangible fixed assets	–	23,960	<b>23,960</b>
Current assets	74,320	(1,049)	<b>73,271</b>
Creditors less than 1 year	<u>(1,800)</u>	<u>(17,839)</u>	<u><b>(19,639)</b></u>
<b>Net assets</b>	<u>72,520</u>	<u>5,072</u>	<u><b>77,592</b></u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
Tangible fixed assets	–	7,233	7,233
Current assets	61,261	31,836	93,097
Creditors less than 1 year	<u>(1,800)</u>	<u>(12,752)</u>	<u>(14,552)</u>
<b>Net assets</b>	<u>59,461</u>	<u>26,317</u>	<u>85,778</u>

# Northern Fells Rural Community Development Group

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2020

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## 24. RELATED PARTIES

There were no related party transactions for the year ended 31 March 2020.